

ESR SELF SERVICE & OPTIMISATION



STREAMLINE YOUR PROCESSES WITH ESR SELF SERVICE

USED BY 99% OF NHS TRUSTS AND HOLDING DATA FOR APPROXIMATELY 1.4 MILLION STAFF, THE NHS ELECTRONIC STAFF RECORD (ESR) PROVIDES AN INTEGRATED HR AND PAYROLL SYSTEM TO SUPPORT WORKFORCE PLANNING AND MANAGEMENT.

NHS SBS offers its Workforce Consultancy service to help you and your organisation achieve the maximum benefits from Self Service implementation and optimisation. Our services include the following:

- A review of your current process and how this can be mapped out going forward using Self Service
- Full implementation using the Prince 2 methodology
- Face to face training for your trainers (up to 6 people depending on organisational size)
- A blended approach to training such as Webinars or video, hosted on your own website
- ESR Data Cleanse and review of existing data for Annual Leave purposes

EMPLOYEE BENEFITS

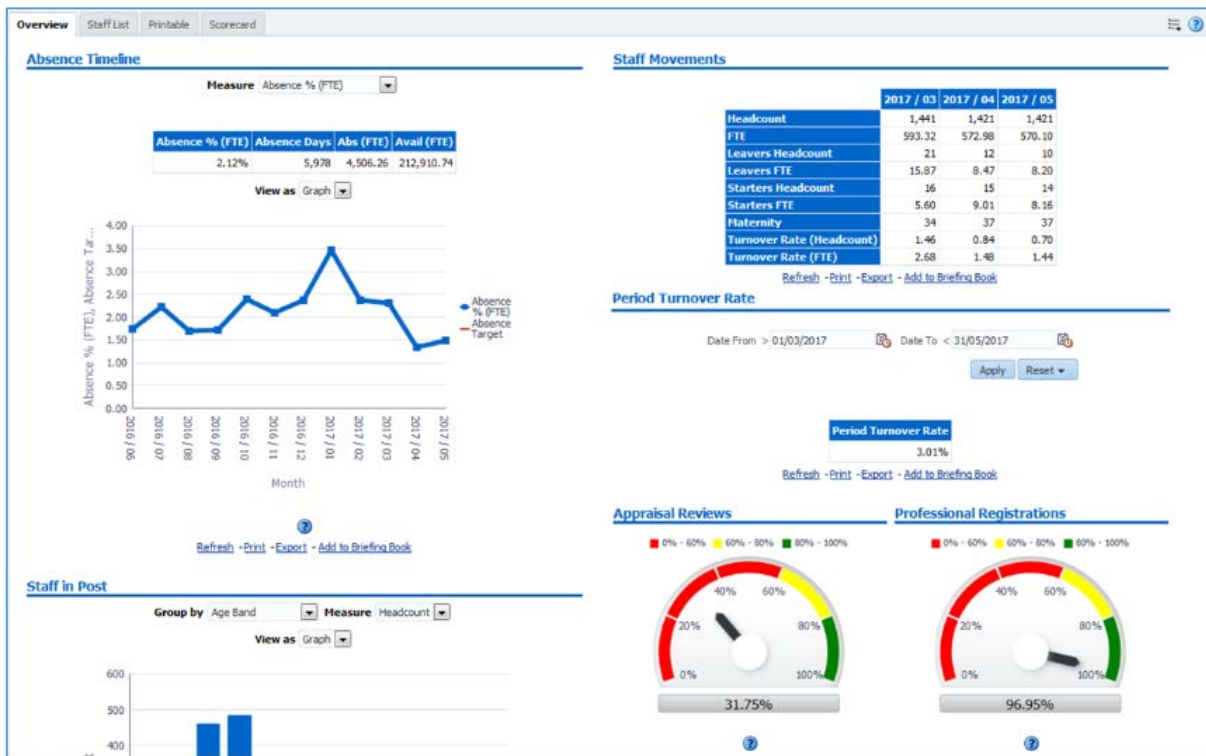
- View online payslip and P60's
- Book annual leave
- Manage personal information
- Complete training offline
- View your total reward statement

MANAGER BENEFITS

- Approve annual leave requests
- Enter sickness details
- View management reports on live data
- View team compliance and training records
- Complete online appraisals

Helping the NHS to save money and enhance quality so that the NHS can improve health, innovate to save lives and deliver better outcomes with care and compassion.

www.sbs.nhs.uk



Above: Manager Self Service Business Intelligence Reporting

SELF SERVICE OPTIMISATION

Already using Self Service? You could increase your existing functionality to include Appraisals, Online Payslips and Property Registration to potentially save thousands of pounds in streamlining processes, going paperless and ensuring equipment is returned when an employee leaves your organisation.

Our service offers you:

- A review of your existing Self Service Functionality
- A review of the Self Service Functionality not being used currently
- A review and process map meeting to discuss making efficiencies in procedures and processes
- Training for administrators (up to 6 people)

BENEFITS

- Reduce costs by moving to online payslips
- Save on lost equipment by using the property register functionality
- One system one record - report on all aspects of your employees
- Book Annual Leave and log Sickness enabling 'As at now' reports and data
- ESR provides a comprehensive reporting suite allowing Managers access to live data on their employees, including sickness trends and compliance

Our Appraisal process review in one organisation identified a potential saving of £140k if moved from their paper based process to ESR

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